



U.S. AIR FORCE

AFLCMC FSO Quick Guide

As of Feb 2017



AFLCMC... Providing the Warfighter's Edge

Start Before
Employment

Review
Soonest

Got
Questions?
Ask!

- ***Before contract award***, request the contractor complete the SF86 and electronic fingerprints (eFP)
 - Ensure all addresses are exactly as stated by the US Postal Service (https://tools.usps.com/go/ZipLookupAction_input)
- Review completeness of SF86 as soon as possible – when the contractor gets official access to eQIP, then everything can be plugged in quickly
http://www.opm.gov/forms/pdf_fill/SF86.pdf
- Request eFP (they are good for 120 days)
- Review “Streamlining DoD Contractor Personnel Security Clearance Processes” by AFLCMC/IP (available at <http://www.wpafb.af.mil/aflcmc/sbo>)
- Attend AFLCMC Life Cycle Industry Days Small Business Forum for “Personnel Security Clearance Trends and Updates” in September <http://www.wpafb.af.mil/aflcmc/sbo>